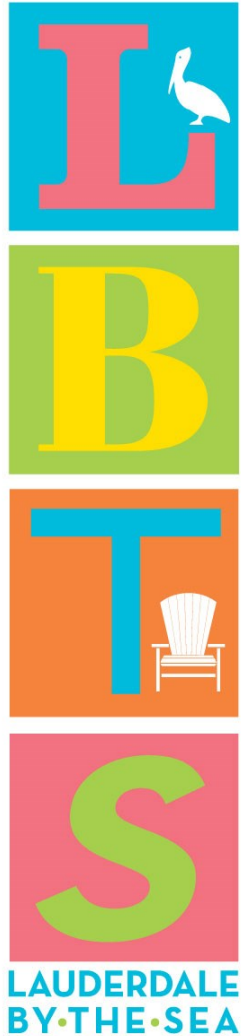


FY 2018 ACTION PLAN



Town Commission

Mayor Vincent

Vice Mayor Sokolow

Commissioner Strauss

Commissioner Oldaker

Commissioner Malkoon

The Town of Lauderdale-By-The-Sea's Five Year Strategic Plan is the means by which we measure our progress towards attainment of our vision and goals. The annual Action Plan is the foundation when we develop each year's budget and the five year capital plan, and during the year when we prioritize resources and staff time.

Vision & Mission Statement

VISION: By 2018 Lauderdale-By-The-Sea will have accomplished something rare. While staying authentic and protecting our small town character, we will have given the Town the facelift it needed to stay economically competitive and fiscally sound. Gorgeous beachside plazas will be the heart of the community's social life. All the features that residents and visitors love – the relaxed, village atmosphere, the easy walkability of the Town, the many dining choices, retail offerings and traditional festivals – will have been improved and expanded. The hospitality industry will have been reinvigorated and the Town widely known as an amazing shore diving destination and for its distinctive MIMO architecture. In a world where one city looks like another, Lauderdale-By-The-Sea will be uniquely different.

MISSION: The Mission of the Town of Lauderdale-By-The-Sea is to deliver local government services efficiently, effectively, transparently, and with integrity; to be responsible and careful stewards of the public's money; to provide leadership for the protection and enhancement of the Town's essential character, natural resources, and economic vitality; and to foster and be respectful of positive public participation in the work of governing this Town we love.

Adopted February 26, 2013 by the Lauderdale-By-The-Sea Town Commission

In FY17 we missed the big one.
FY18 is dedicated to getting ready for the next one.

Hurricane Irma

September 9, 2017



At one point, Hurricane Irma was the strongest Category 5 hurricane the National Hurricane Center has ever recorded in the Atlantic outside of the Caribbean Sea and the Gulf of Mexico. Irma hit the Florida Keys as a Category 4 hurricane and later the mainland as a Category 3.

Commission Policies

1. Keep the Property Tax Rate in the lowest quartile (lowest 25% of all cities).
2. Keep the Fire Fee in the lowest quartile (lowest 25% of all cities).
3. Pay as we go (to the extent possible).
4. Continue the Town staff's tradition of personal attention to residents and businesses.
5. Be an active member of the Broward League of Cities and the Florida League of Cities and monitor legislation that will affect the quality of life of our residents.
6. Preserve/protect LBTS's appearance, visual character and culture (small town, beachy).
 - a. Maintain and expand ocean views;
 - b. Protect the LBTS brand and apply it (in terms of colors, style, and scale) to street furniture, banners, public buildings, parks, plazas, and advertising and marketing materials;
 - c. Ensure that public building projects are appropriately scaled for their surroundings and the Town as a whole;
 - d. Make the compatibility of the scale of a proposed building or project to the adjacent properties and surrounding area a crucial aspect of consideration of any site plan reviews or architectural reviews;
 - e. Provide restoration or preservation suggestions to property owners who are redeveloping Mid Century Modern (MIMO) properties; and
 - f. Preserve and restore the Town's historic mid-century architectural style.

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

| Goals | Update |
|---|--------|
| AREA 1: SUSTAINABILITY ● RESILIENCY ● ENVIRONMENT | |
| <i>Goal 1.1: Protect the beach.</i> | |
| <p>1.1.1 Continue sea oat planting projects wherever feasible and where the adjacent property owner(s) agrees to the project. Add native plants and remove invasive plants whenever possible. (Don Prince)</p> <p>1. Apply for County Grant to plant additional sea oats.</p> <p>2. Repair sea oat beds damaged by Irma.</p> <p>3-27-18: We have replanted 3 dunes damaged by Irma and we planted diversity plants at Palm Avenue Portal on 3-24-18. The El Dorado Club beach dune has been removed and the beach regraded. We plan to plant sea oats in May.</p> <p>5-22-18: Sea oats were planted at the El Dorado Club on April 30th. Phase 2 is scheduled to start sometime in June</p> <p>6-20-18 All dunes form Irma have been replaced and El Dorado was completed.</p> | X |
| <p>1.1.2 Create a beach management plan, including a budget and timeline. (Don Prince / Linda Connors)</p> <p>3-27-18: Tedra to contact Clerks from other Coastal Communities to request Beach Management Plans</p> <p>5-22-18: Staff is reviewing a plan from Miami Beach</p> | |
| <i>Goal 1.2: Protect existing coral reefs and develop new ones.</i> Staff: Steve d'Oliveira | |
| <p>1.2.1 Acquire and review reef monitoring reports from the Segment II beach nourishment project and any other legitimate sources.</p> <p>6-20-18: Broward County has not released a narrative summary of the biological report. The delay is because Broward County wanted to avoid picking up hurricane impacts in the monitoring.</p> | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

| Goals | Update |
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| <p>1.2.2. Coordinate with County on their mitigation reef project stemming from the Segment II beach re-nourishment. The County plans to deploy 9 acres of concrete reef modules in 20 feet of water north and south of the pier. The commission was briefed on this project at a meeting about a year ago. The project will provide substantially more underwater habitat for a variety of Florida marine life.</p> <p>8-3-17: The County opened bids on July 5th for the reef mitigation project. The County plans are to build the reef modules over the summer and fall and deploy in the spring or summer of 2018.</p> <p>6-20-18: The County bid is under protest. The County now hopes to build the reef module units sometime this year and (at the earliest) deploy them offshore in the summer 2019.</p> | |
| <p>1.2.3 Provide the Commission periodic reports from Nova Southeastern University (NSU) on the survival and growth of the transplanted staghorn sites off LBTS in 2016 and 2017. More than 2,000 staghorn coral fragments were planted offshore at several different sites.</p> <p>6-20-18: The findings of the latest NSU monitoring report will be presented to the Commission in July. Hurricane Irma caused significant damage.</p> | |
| <p>1.2.4 Fund Phase II plantings of the NSU staghorn coral project in LBTS.</p> <p>3-27-18: We expect to receive NSU's proposed contract soon for the second staghorn coral project that was budgeted. The next project will also include an experiment with transplanting Elkhorn Coral from the Florida Keys to see if that species can now survive off Broward County.</p> <p>6-20-18: We have received NSU's latest proposal. The Town Attorney has drawn up a new contract, which is being reviewed by NSU's lawyers. We expect to present a new contract to the Town Commission for approval in July.</p> | X |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

| Goals | Update |
|---|----------|
| <p>1.2.5 Implement a limestone boulder project to create new habitat for tropical fish that can be easily accessed by snorkelers. The proposal calls for placing several tons of limestone boulders in 12 feet of water off El Prado Park close to swim buoys.</p> <p>1) Apply to the Florida DEP for a permit for the project. FY17-18. Also apply to the U.S. Army Corps for a permit for the project. Status: 3-19-18: We expect a recommendation in the near future from Keith Mille at the Fish and Wildlife Commission (FWC) on the best structural configuration for the limestone boulders. We will then have the Town Engineer map the coordinates and then we can submit the grant application to the state in June 2018. We then submit an Army Corps permit application a short time later.</p> <p>2) Secure funding and propose in the FY18 Capital Improvement Plan (determine which year) FY18 Status: \$30,000 included in FY18 CIP and \$30,000 projected for FY19.</p> <p>3) Design, bid and build. TBD</p> | |
| <p>1.2.6 Review the Coastal Ocean Task Force Recommendations for applicability to LBTS and determine what aspects of the report to support. ongoing</p> <p>Status: 1-24-17, Mayor Sasser was appointed to the Task Force's follow-up committee.</p> <p>6-20-18: The task force ended and was succeeded by a very informal task forum, which no longer meets. The South Florida Regional Planning Council and the Treasure Coast Planning Council ended up making recommendations to the Florida Legislature, which resulted in the creation of the Southeast Florida Coral Reef Ecosystem Conservation Area, which includes Martin, Palm Beach, Broward, and Miami-Dade counties. The bill passed unanimously by both the House and Senate and signed by Gov. Scott. It becomes effective on July 1, 2018.</p> | Complete |
| <p>1.2.7 Educate the public about the environmental importance of the reefs, their fragility, and threats to them. Ongoing</p> <p>6-20-18: One of the newly designed beach signs has been posted in El Prado Park.</p> <p>A reef education feature article will be included in the fall issue of Town Topics.</p> | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

| Goals | Update |
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| <p>Goal 1.3: <i>Become a National Wildlife Federation Community Habitat</i> Staff: Steve D'Oliveira</p> <p>The National Wildlife Federation's Community Wildlife Habitat™ program provides habitat for wildlife throughout the community—where people live, work, learn, play, and worship. Communities do this by certifying individual backyards, school grounds, and public areas like parks, community gardens, places of worship, and businesses, as National Wildlife Federation Certified Wildlife Habitats. Each individual certified site within the community provides the four basic elements that all wildlife need: food, water, cover, and places to raise young. These habitats help to create new corridors for wildlife to thrive. For more information go to: https://www.nwf.org/community</p> <p>6-20-18: The Town is now a member of the National Wildlife Federation. Our garden club will play a big role in this process. It's our understanding individual homeowners can have their gardens designated as official habitats. Public projects (sea oats) may also be eligible for designation as National Wildlife habitats. A Town Topics article in the July-Aug-Sept 2018 issue explains how homeowners and condos can participate in the Butterflies-By-The-Sea program. An environmental awareness day is planned for November in Jarvis Hall.</p> | Complete |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| <i>Goal 1.4: Proactively Address Local Sea Level Rise Issues</i> | |
| <p>1.4.1 Evaluate seawall standards and recommend ordinance (Linda Connors)</p> <p>3-27-18: The Town does not currently have a minimum or maximum standard for seawall heights. Development Services has started researching standards in other communities so that we can present a recommendation to the Commission.</p> <p>5-15-18: On the agenda is a request to join the Seawall Coalition which will provide a forum for best practices.</p> <p>6-20-18: Staff is working with the Seawall Coalition to complete membership</p> | X |
| <p>1.4.2 Evaluate creating a Stormwater Utility. Town Engineer & Tony Bryan</p> <p>Status: This is a discussion topic at the April 24th workshop. We will present the information about what is involved in creating a Stormwater Utility (the Town use to have one).</p> <p>5-8-18: Commission authorized the preparation of an RFP for a stormwater rate study.</p> | |
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| AREA 2: PARKING & TRANSPORTATION | |
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| <i>Goal 2.1: Improve our Parking System</i> Staff: Sharon Ragoonan | |
| <p>2.1.1 Create additional public parking. Ongoing</p> <p>i. Look for underutilized private parking that may be suitable for a cooperative parking arrangement with the Town.</p> <p>ii. Evaluate, and if appropriate, create small spaces to accommodate small electric vehicles (NEV).</p> <p>3-27-18: Staff is currently updating the GIS parking maps and evaluating the numbering system.</p> <p>iii. Evaluate, and if appropriate, install charging stations for electric cars.</p> <p>3-27-18: Staff's preliminary research revealed that communities who offer electric car charging stations (a) charge for the use of the parking space and not the electricity, (b) charge for the electric and not the parking space, or (c) provide the space and electricity at no charge to the user. Staff will also consider the feasibility of installing a separate meter for each charging station to track kilowatts and revenue generated.</p> | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| <p>2.1.2 Implement a system that notifies the driving public of available parking spaces.</p> <ul style="list-style-type: none"> i. Analyze the cost of the technology to identify and display available parking spaces in lots. ii. Decide whether to proceed to Requests for Proposals | |
| <p>2.1.3 Evaluate the need for a parking shuttle on Friday evenings, Saturdays (day & night), and Sunday (day & night) during season to determine cost, utilization and impact on parking perceptions and utilization. FY19</p> | |
| <p>2.1.4 Renovate the A1A parking lot and Bougainvilla Drive. Don Price and Sharon Ragoonan</p> <p>3-27-18: Staff is currently reviewing the 100% plans. Drainage permit has been submitted to the County. Don is organizing input from the surrounding businesses and will submit plans to the Building Department for a pre-review. We have asked State Contracting and Engineering (SCE) (one of our Construction Manager at Risk firms) to review the plan and provide their value engineering comments. We are working toward submitting a Work Authorization to the Commission in the next 60 days.</p> <p><u>6-20-18 Staff has receive the GMP from State and will bring it to the Commission at the July 10th meeting.</u></p> | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

| <i>Goal 2.2 Evaluate the Town's Transit Services.</i> | |
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| <p>2.2.1 Evaluate public transportation options and report to Commission: (Debbie Hime and Tony Bryan)</p> <p>i. Identify the current services. (Broward County Transit (BCT), Sun Trolley, Pelican Hopper)</p> <p>3-27-18: Sun Trolley has suspended services until at least Summer 2019 while they review transit options around the Galt and other service areas nearby.</p> <p>Broward County is studying their bus routes and their recommendations will be in BCT's September 2018 general bus route update.</p> <p>ii. Who rides the Pelican Hopper and what do they think of the service?</p> <p>6-18-18: The Pelican Hopper survey was distributed in May and the results, along with 6 months of data by stop and by hour, have been forwarded to BCT.</p> <p>iii. Evaluate the cost of the operation of the Pelican Hopper.</p> <p>FY 17 the actual expenditure was \$148,935 and BCT reimbursed us \$51,560 for a net cost to the Town of \$97,375. The cost per ride is \$2.56. Our cost per mile was \$2.23.</p> <p>iv. Evaluate options to improve the efficiency of the Pelican Hopper (hours, route, and frequency).</p> <p>6-18-18: We held our first public meeting with BCT in May, and another public meeting will be schedule once BCT Schedulers and Planners have had the opportunity to review the reviews the information provided (est. end of June/early July).</p> <p>FYI: Change up to 10% (increase or decrease) may be made without amending the Interlocal Agreement (ILA). Changes that exceed 10% require an amendment, which involves a multi-step process that includes holding several public meetings.</p> <p>iv. What alternative services could be offered? (door-to-door, ridesharing or ?)</p> | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| <p><i>Goal 2.3 Reduce cut-through traffic in residential neighborhoods through the use of traffic calming initiatives in neighborhoods.</i></p> | |
| <p>2.3.1 Measure the amount of cut-through traffic in the Silver Shores neighborhood at different times of the year. FY17 FY17: completed, summarize results of BSO traffic counts as well as status of counties traffic counts BSO utilized an automated traffic counter to measure vehicle traffic volume along Washingtonia Avenue between Sea Grape Drive and Poinciana Street. The device was deployed for two week time periods in November, January, March, and May. The results: November 2016: 30,155 vehicle; the busiest day of the week being Fridays with the busiest time of day between 8a-5p with vehicle counts between 130-200 vehicles per hour. January 2017: 38,595 vehicles; the busiest day of the week being Fridays with the busiest time of day between 8a-5p with vehicle counts between 150-250 vehicles per hour. March 2017: 34,402 vehicles; the busiest day of the week being Fridays with the busiest time of day between 8a-5p with vehicle counts between 140-230 vehicles per hour. May 2017: 32,856 vehicles; the busiest day of the week being Fridays with the busiest time of day between 8a-5p with vehicle counts between 130-210 vehicles per hour.</p> | |
| <p>2.3.2 Determine if cut-through traffic is of a sufficient volume to warrant traffic calming action. FY18 8-15-17: Captain Palmer is working with the county for input if collected data is sufficient. 3-27-18: Broward County Traffic Engineering Division (BCTE) advises that they recently completed their data collection at the intersection of Sea Grape Drive and Washingtonia for evaluation of an all stop intersection at that location. They are currently evaluating traffic crash data and the study is expected to be done within the next several weeks. 6-20-18 BCTE replied that the data doesn't support the all stop at this intersection.</p> | |
| <p>2.3.3 Develop alternative traffic calming solutions, seek community input on them, and determine the cost/benefits to implement them. (Don Prince & Traffic Engineer). FY18 or FY19 3-27-18: Sea Grape Drive south of Commercial was recently resurfaced and needs to be restriped. Don has a Traffic Engineer preparing a striping plan for north and south Seagrape that will give the appearance of narrower lanes, which will reduce speed. 6-20-18 The Contractor wanted to much to implement our revised striping so Staff plans to do an ITB for thermo plastic services in the upcoming months.</p> | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| 2.3.4 | If approved by the Commission, implement traffic calming solutions on a trial basis. FY18 or FY19 | |
| 2.3.5 | Analyze results and determine whether to continue on a more permanent basis. (Tom Palmer, Don Prince, & Traffic Engineer) FY19 | |
| <i>Goal 2.4: Reduce traffic, pedestrian, and bicycle violations through increased traffic enforcement.</i> | | |
| 2.4.1 | BSO will determine areas with the highest incidence of violations and develop a traffic enforcement strategy for those areas. Ongoing BSO utilizes traffic counter devices, speed trailers, message boards and selective traffic enforcement in various areas throughout the town to determine the scope and type of violation(s) (e.g. pedestrians, bicycles, or vehicles). BSO examines traffic crash and traffic citation data to properly respond to traffic issues. Command Staff will work with BSO Grants to apply and receive grant funding when applicable to address traffic issues. | |
| 2.4.2 | Implement enforcement strategies and measure results. Ongoing | |
| 2.4.3 | Analyze results and report to the Commission. (Tom Palmer) Semi-annual BSO will report crash and citation results to the commission in June 2018 and December 2018 and provide historical analysis of trends within the past three years within the Town. | |
| AREA 3: PRESERVE THE LBTS WAY OF LIFE | | |
| <i>Goal 3.1: Preserve the Town's history.</i> Staff: Linda Connors | | |
| 3.1.2 | Develop historic information markers or boards. FY17 – FY 21 6-20-18: This spring staff is creating a historic display case with a 20 inch model of SS Copenhagen, photos, etc., which will highlight the unique maritime history of the wreck, which is on the National Register of Historic Places. The Copenhagen educational display case should beady to put in display in July. Steve d'Oliveira. | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| <p>3.1.3 Print a mid-century (MIMO) walking tour map of the Town's commercial district and provide it to hotels, Visitors' Center, and other suitable distribution points. FY18</p> <p>3-19-18: Draft information received from consultant and staff is currently reviewing the information. The final version will be sent to Debbie to ensure the document is consistent with our Commercial walking brochures and branding.</p> <p>5-15-18: FAU final send a draft report from the FAU architecture class that focused on the Town and Mid-Century Modern architecture. We will review this report and may incorporate some of the information into our brochure and will consider a joint venture to publish the report with FAU.</p> | |
| <p>Goal 3.2: <i>Maintain and improve the walkability of the Town.</i> FY17 Highest Priority / FY18 Highest Priority</p> | |
| <p>3.2.1 Advocate an El Mar Greenway project design that emphasizes pedestrian needs and a safe pedestrian environment. Staff: Bud Bentley</p> <p>Amenities to include pedestrian lighting along the pathway and sidewalks, shade trees, shaded seating areas, trash containers, and doggie sanitary stations.</p> <p>3-27-18: We have requested a Joint Project Agreement from FDOT to include all of those items to make this a complete renovation project. On Friday, 3-22-17 I heard from the MPO that FDOT is having concerns with expanding the project. MPO is arranging a meeting soonest to resolve.</p> <p>4-24-18 Workshop: discussed</p> <p>5-22-18: The Vice Mayor and Town Manager met with the Erdman Anthony on Thursday, April 26th. They are preparing a revised scope of service so we are prepared for the May 17th meeting with FDOT. The long awaiting May 17th meeting about our JPA request with FDOT was cancelled by FDOT and is supposed to be rescheduled.</p> <p>6-20-17: Our long awaited meeting with FDOT was Thursday, June 7th. FDOT is resisting (told us "No") our request for a Joint Project Agreement (JPA) so the amenities that the community want such as new sidewalks, drainage and pedestrian light could be constructed by the FDOT contractor. FDOT wants us to construct those improvements <u>after</u> the FDOT contractor has completed its work. That doesn't make any sense to us. The compromise discussed at the meeting was for the Town to contract directly with the FDOT contractor so they could do the work during the FDOT construction period, thus not increased the total length of time. FDOT is discussing this internally and then will respond to us.</p> | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| 3.2.2 | Prioritize aspects of the Greenway design for which MPO/FDOT grant funds are not available and apply the remaining reserve for El Mar pedestrian improvements to fund those priorities. Then determine whether remaining priorities will be funded from another source. FY18 | |
| 3.2.3 | Develop a Walkability and Bike Master Plan for the main streets in Town. Staff: Linda Connors The FY18 budget includes \$20,000 to develop the plan. | |
| AREA 4 - INFRASTRUCTURE IMPROVEMENTS | | |
| <p><i>Goal 4.1: Evaluate additional street lighting in neighborhoods.</i> Staff: Don Prince</p> <p>Our current practice is to install FPL street lights where warranted with agreement of the adjacency neighbors (easement may be needed.) The last street light was installed about 5 years ago.</p> <p>3-27-18: We will discuss with the Commission at the 4-24 workshop the reorganization of Goal 4.1 Street Lights and Goal 4.4 Sidewalks in to one Goal of Creating Neighborhood Plans, which will be a comprehensive approach to neighborhood infrastructure improvements.</p> <p>6-20-18 Staff meet with FPL about retro fitting our existing cobra head lights to LED. The LED lights give out much more light than the cobra heads. If you would like to see them Wilton Manor recently changed to LED and they said their monthly cost actually went down. While there is no cost associated with this change out the Town would need to enter into a new agreement with FPL.</p> | | X |
| 4.1.1 | Commission to select a neighborhood for a trial study. TBD | |
| 4.1.2 | Work with residents in the selected neighborhood to determine what types of lighting improvements, if any, they would like to see in their neighborhood (street lighting, pedestrian lighting, or a combination.) FY__ | |
| 4.1.3 | Staff or consultant to develop projected costs to install lighting in swale areas on a sample street, comparing the cost of installing solar lights versus traditional electric lighting. FY__ | |
| 4.1.4 | Commission reviews cost analysis and determines source of funding for such projects, including consideration of a special assessment. FY__ | |
| 4.1.5 | Implement first neighborhood street lighting project when funding is in place. TBD | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| Goal 4.2: Address Stormwater Flooding. FY17 Highest Priority / FY18 Highest Priority Staff: Don Prince | | |
| 4.2.1 | Promote the merits of swale restoration. Ongoing We emphasized the merits of swale restoration on the Town website and have had an article regarding swales in Town Topics. 6-20-18 Interest in swales was minimal so Staff approached a property owner on Imperial Lane about doing a swale with a couple inexpensive trees to increase participation. After the swale was completed we started receiving calls form the property owners on Imperial about doing swales with trees. The Commission approved swales but not the trees so Staff will bring an agenda item to a upcoming Commission meeting that will offer trees for swales. | |
| 4.2.2 | Update Stormwater Plan and prioritize drainage projects based on frequency and severity of flooding. FY18 3-27-19: The proposed update is scheduled for the April 24 th Workshop. 4-24-18: The Commission approved an updated plan on April 24, 2018. | Complete |
| 4.2.3 | Town Engineer to develop cost estimates for the updated top five priorities. FY18 | |
| 4.2.4 | Commission to provide direction on funding for such projects in the CIP. | |
| 4.2.5 | Undertake street drainage projects in accordance with set priorities and CIP funding. FY18 – FY 21 | |
| 4.2.6 | Address El Mar Drive drainage issues in the Greenway Design. FY17 3-27-18: Staff has requested a Joint Project Agreement (JPA) with FDOT to address the drainage during the construction of the Greenway project since we have learned that it will not be a focus of the FDOT project. | |
| 4.2.7 | Consider mandating the use of pervious materials in driveway and parking lot construction for new development or substantial redevelopment. FY17 | |
| Goal 4.3: Develop Concepts for a Town Hall/Public Safety Complex. (FY17 Highest Priority) | | |
| 4.3.1 | Develop multiple conceptual site plans and building design illustrations. Completed FY17 | |

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1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| 4.3.2 | Get resident and Commission reaction to the site and building concepts. Completed FY17 Status: 1-24-17: Commission Workshop - FAU presentations of design concepts. 10-24-17: Commission received final report | |
| 4.3.3 | Develop cost estimates to implement the most favored plan. TBD | |
| 4.3.4 | Identify possible funding sources (FEMA, MPO, etc.) for portions of the plan for which grants might be obtained and outline grant requirements. FY18 | |
| 4.3.5 | Commission direction on follow through on the plan. FY18 | |
| Goal 4.4: Build additional sidewalks in neighborhoods. Staff: Don Prince & Jay Flynn | | |
| 4.4.1 | Adopt a policy outlining the conditions under which the Town will consider installing sidewalks and how they will be funded. FY18 i. Develop costs for building sidewalks per linear foot and extrapolate for an entire block. ii. Commission to review possible funding sources (assessment, shared assessment and Town funding, tax increase for this express purpose etc.) | |
| 4.4.2 | Disseminate the adopted sidewalk policy to civic associations and public via <i>Town Topics</i> and Town's website. Staff: Don Prince & Steve d'Oliveira | |
| Goal 4.5: Sewer Restoration Staff: Don Prince | | |
| 4.5.1 | Evaluate a lateral lining program. TBD | |
| AREA 5: ECONOMIC DEVELOPMENT | | |
| Goal 5.1: Promote the Hotel Hospitality Sector. FY17 Highest Priority / FY18 Highest Priority Staff: Linda Connors | | |
| 5.1.1 | Fast track development reviews for hotels. Ongoing | |

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

5.1.2 Actively seek code compliance and renovations from owners of distressed hotel properties so all properties are a positive influence on the LBTS tourist economy.

Status: **The Thunderbird (4521 N Ocean)** was cited for property maintenance issues and the case was heard by the Special Magistrate at the April 26, 2018 hearing. Compliance is required by May 22nd or fines will begin to run. This property already has fines running for the lack of maintenance on its sign. These fines totaled \$730,000 as of May 2nd.

6-20-18: The new case for property maintenance was issued after the property went into foreclosure. While the fines have been certified and are running for noncompliance, it is the Town Attorney's opinion that they will not be enforceable due to the foreclosure action. The previous fines for the maintenance of the sign and maintenance issues have been reviewed by the Attorney and have been deemed enforceable.

Eastward Strands (4321 – 4341 El Mar Drive) has been cited for property maintenance and work without permits and was scheduled for the May Special Magistrate hearing. After being cited, the property owner representatives met with staff, hired an architect and are in the process of developing plans for the renovation of these buildings. They have also told staff that the hotel will be closed in June for renovation. Because of these actions, staff has rescheduled their case to the July 28 Special Magistrate hearing.

6-20-18: The property has closed and a dumpster to begin cleaning the site has been ordered. To date, no building permits have been issued for the renovations.

Tropicaire Hotel (4553 Bougainvillea Drive) was cited for density violations and work without permits (They currently have 16 units – 9 of these are legal and the other 7 were created by dividing existing units without permits). They are scheduled for the July 28th Special Magistrate hearing.

6-20-18: The property owners have met with staff to get an understanding of the density, work without permits and other maintenance violations on the site.

Sea Garden Hotel (4633 North Ocean) is another hotel that creatively added rooms to their site without permits. The property owner has been working with staff and has submitted a site plan amendment application to address these issues. The site plan is scheduled for the June 6 Planning and Zoning Board meeting and may be on the Commission June 20th agenda. If approved, they will apply for building permits that will resolve their violations.

6-20-18: The Town Commission approved the site plan amendment for the Sea Garden Hotel at their June 12, 2018 meeting.

4605-4609 By The Sea (4605-4609 North Ocean) Staff has found extensive code violations include fire and building violations, including work without permit. The case is extensive and staff is reviewing all of the violations and expects to schedule this case for the August Special Magistrate hearing.

6-20-18: No update for this property.

X

FY 2018 ACTION PLAN

1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

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| <i>Goal 5.2: Assist in making business viable on Commercial Boulevard west of Bougainville Drive.</i> | |
| 5.2.1 | <p>Install festive lighting in the Commercial Boulevard plazas. Staff: Don Prince</p> <p>We left holiday lights up and they have held up well. Next step is to install additional electrical outlets at the base of the plaza trees so additional lighting can be installed.</p> |
| 5.2.2 | <p>Experiment with additional ideas to increase foot traffic. Staff: Debbie Hime</p> <p>“Boo By The Sea A Halloween Stroll” was created to bring a new audience segment to the Plazas during the slowest time of the year for Town businesses. Fashioned around the family experience of trick or treating door to door, the event targeted families with kids under 11. The event introduced a considerable amount of new foot traffic to the West Commercial District, and generated a very positive impression of the area’s businesses and owners overall who hosted interactive games “trick or treating” and positively interacting with prospective customers strolling the plazas. “Boo” is held the Saturday before October 31; the inaugural event in 2016 hosted over 1500 trick or treaters and families, and the 2017 was canceled due to a heavy rain on event day. The 2018 event is scheduled for Saturday, October 27, with a proposed rain date of Sunday, October 28.</p> <p>2017: Two more buoys were added on each side Commercial at the entrance of town to increase awareness of the businesses they would pass when walking east. Colorful Adirondack chairs were also added to draw attention in the plazas, and to create a more “beach feel” from the Pavilion through the Plazas. Commission approved Resolution 2017-41 on 10-1-17 which outlines lower special event fees for the west businesses.</p> <p>3-27-18: Development Services is evaluating changes to the sidewalk café ordinance to make it easier for small restaurants to operate sidewalk cafes (12-12-17 Commission Request).</p> |
| 5.2.3 | <p>Consider code changes for temporary sale banners, outdoor displays, etc. Staff: Linda Connors FY18</p> <p>3-27-18: Staff is researching new window and outdoor display policies for the West Commercial District businesses for Commission consideration, such as A-frame sidewalk signs in our beach colors to complement the Adirondack chairs.</p> |

FY 2018 ACTION PLAN

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| NUMBER | COMPLETED PROJECTS |
|--------|--------------------|
| | |
| | |

| COMMISSION ASSIGNMENTS | | Update |
|------------------------|--|----------|
| 6.1 | Amend the Uniform Land Development Code and Zoning Map to include the annexed areas. (FY17 Highest Priority). 3-19-18: The ordinances have been adopted to include annexed areas. The final step is to delete certain uses from the code that are not applicable to the Town. This is tentatively scheduled for the April PZ meeting. 5-15-18: 2 nd reading of final ordinance needed to complete this task is scheduled for June 12, 2018 6-20-18: The Commission approved the ordinance at their June 12, 2018 meeting which completed this project. | Complete |
| 6.4 | Improve Signage to Identify Parking Lots (FY16) (Sharon) | |
| 6.5 | 5-24-16: Draft Ordinance Licensing Valet Providers' use of the public right-of-way. Status: 3-27-18: Ordinance 2018-04 is on the 3-27-18 agenda for second reading. | Complete |
| 6.8 | 9-26-16, Mayor Sasser: Evaluate parking needs for the West Commercial Business District. (revised 11-28-17) | |
| 6.9 | 9-26-16, Vice Mayor Brown: Town Hall parking lot: Evaluate new landscape along sidewalk replacing the bushes. It is an outdated look and the bushes block the view to safely pull out on to A1A (height of bushes was reduced). | |
| 6.12 | 10-25-16, Commissioner Vincent: Evaluate the Town offering window covering paper (start with Courtesy Notices for code violations) 3-27-18: We have tested a few options for the public and will be presenting a recommendation to the Commission this spring. | |
| 6.13 | 10-25-16, Commissioner Vincent: Have P&Z evaluate changing the code to provide additional time (6 months or so) before wall signs on a vacant building have to be removed. Confirm that the code requires patching and painting to match existing building. | |

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| COMMISSION ASSIGNMENTS | | Update |
|------------------------|---|----------|
| 6.14 | <p>Marina: Report the progress of the Marina to comply with Town Code.</p> <p>3-27-18 Since December 15, 2018, the property has been owned by Marina-By-The-Sea, LLC (MBTS). At the Commission's February 13th meeting, the Commission approved an extension to allow the encroachment into the standard mooring area while the site plan and conditional use plan were processed. This approval included a timeline in which certain milestones must be met (submittal of applications, staff review, applicant response and scheduling on the PZ and Commission agendas). On January 26, 2018, MBTS submitted a site plan and conditional use application to establish a marina mooring area. Staff has reviewed the application and on March 9, 2018 responded with comments. The applicant is reviewing those comments. To date, the applicant has met their agreed upon milestones.</p> <p>5-22-18: The applicant responded to the comments and also amended their initial request. Staff is reviewing their responses, has submitted the changes to our consultant for their review and input and we are prepared to bring the item to the Planning and Zoning Board in June.</p> <p>6-20-18: At the June 12, 2018 Commission meeting, the applicant requested a extension to the time given for the site planning process. The Commission granted the request and the new time to October 10, 2018.</p> | X |
| 6.15 | 1-10-17: Commission: Support the Citizen Science Project to Monitor Reefs (FAU). Steve. | |
| 6.17 | <p>Commission consensus to ask Congressman Deutch to ask the U.S. Postal Service if there are options to address the split zip codes in LBTS.</p> <p>2-15-17: Town sent the Town boundaries in an electronic format per request of the U.S. Postal Service.</p> <p>3-27-18: No response from USPS. If there is ever a response, we can reactive this item.</p> | Complete |
| 6.18 | <p>3-14-17: Ellen Zavell (Driftwood) suggested to the Commission that the 2-hour parking limit in the plazas be changed after the businesses are closed in each plaza. Commission asked staff to evaluate.</p> <p>3-27-18: Chamber polled businesses in the summer of 2017 and concluded that businesses did not favor changing the 2 hour limit.</p> | Complete |

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| COMMISSION ASSIGNMENTS | | Update |
|------------------------|--|----------|
| 6.19 | <p>3-14-17: Staff to research the question of short term rentals, including vacation rentals, having to be ADA compliant.</p> <p>3-20-18: The Building Official has stated that a single family residence used as a vacation rental does not fit the definition as a "PLACE OF PUBLIC ACCOMMODATION" or RESIDENTIAL DWELLING UNIT". A single family, duplex, triplex leased out does not meet the definitions and is not required to meet Florida Building Code Accessibility.</p> <p>If the Commission would like to pursue this, we recommend the Commission ask the Florida League of Cities to propose a legislative solution.</p> | COMPLETE |
| 6.24 | <p>7-25-17: BugFest Presentation. Vice Mayor Brown asked if a lionfish derby / rodeo could be a part of BugFest. (Steve)</p> <p>3-28-17: The BugFest Committee evaluated the idea and didn't think that it would be a good fit for the Town since lionfish are generally found in deeper water. http://today.oregonstate.edu/archives/2013/jul/lionfish-expedition-down-deep-are-where-big-scary-ones-live</p> | Complete |
| 6.25 | <p>11-28-17: FDG south property: report on progress of the development.</p> <p>3-27-18: On January 19th, Florida Development Group released Hospitality Ventures Management Group from the Ryf Project (4116 Ocean and 4108/4110 El Mar) and listed the properties for sale.</p> <p>The blue tarp has been removed from the "restaurant building" and the wall fixed however, the buildings continue to be in violation of certain Town codes related to maintenance that were presented to the Special Magistrate at the March 22, 2018 meeting with a compliance required in advance of the April Special Magistrate meeting.</p> <p>5-22-18: On May 4, 2018, the code violations for maintenance that were presented to the Special Magistrate at the March 22, 2018 meeting were brought into compliance. A new notice for violations of landscape maintenance and parking lot maintenance was issued on May 8th. A site-walk through with the contractor and the code inspector occurred on May 15, 2018. The violations have yet to be complied and are scheduled for presentation to the Special Magistrate at the June 28, 2018 meeting.</p> | |



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| COMMISSION ASSIGNMENTS | | Update |
|------------------------|--|----------|
| 6.26 | <p>12-12-17: Commissioner Oldaker requested updates of the Municode Supplements. (Tedra Allen)</p> <p>3-27-18: Since the issue of the timeliness of the Municode was brought to light we have been monitoring it closely. Supplement 20 was posted on the Town website on November 11, 2017.</p> <p>Supplement 21 was posted on the Town website on March 16th and includes all the remaining ordinances adopted in 2017.</p> <p>Supplement 22 will contain the 2018 ordinances adopted through 3-27-18, which includes the 18 Chapter 30 ordinances (2018-04 to 22) that had to be re-adopted.</p> <p>We will continue to monitor Municode updates and do everything in our power to ensure they are processed timely.</p> | X |
| 6.27 | <p>12-12-17, Mayor Sasser: Provide suggestion to help smaller businesses on west Commercial with the expense of sidewalk cafes (allow quarterly operation etc.). Staff to evaluate possible conflicts in the sidewalk café code.</p> | |
| 6.28 | <p>12-12-17, Commission: Request FDOT to create landscaped medians on Ocean Drive north of Pine Avenue to prevent motorists from passing in the turning lane. Requested by Resident Nick Zachetti (Don Prince)</p> <p>5-22-18: This was submitted to the MPO for a TIP project on 4-27-2018</p> | |
| 6.29 | <p>12-12-07, Commissioner Oldaker: Provide at least quarterly updates of all properties with activity code cases (Linda Connors)</p> <p>3-20-18: The code enforcement activity is posted monthly on the Town's website: http://www.lauderdalebythesea-fl.gov/dev/code-comp.htm</p> <p>5-22-18: Report included in the Town Manager's report.</p> | Complete |
| 6.30 | <p>4-10-18, Mayor Vincent received a consensus to have staff look at allowing rooftop shade structures for hotel properties in RM-25 Zoning District at the same time they are looking at adding rooftop use in the B-1 district for mixed use properties.</p> <p>5-22-18: Discussed at the 5-16-18 P&Z. P&Z continued the discussion to its next meeting.</p> | X |

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| COMMISSION ASSIGNMENTS | | Update |
|------------------------|---|--------|
| 6.31 | <p>4-10-18, Commission Malkoon asked that the Town evaluate the condition of the seawall on Bel Air Drive (SE 15th Street), which is owned by the Palm Club, Leisure Gardens and the Town.</p>  <p>6-20-18: Staff has received an evaluation of the seawall on Bel Air Drive and has asked for a surveyor to mark the areas in which the Town has ownership. Once this is complete, we will ask the seawall contractor to update the report to identify the condition of the seawall that is Town-owned.</p> | X |
| 6.31 | <p>4-10-18 Commissioner Strauss asked that we request FDOT to conduct a safety studies of the Commercial Boulevard and West Tradewinds intersection. This would also include the concepts to relocation the west to south turn lane on Commercial at this intersection. (see staff project No. 3)</p>  <p>5-22-18: The Town Engineer sent the request for a traffic safety study to FDOT on April 24, 2018. In addition, this project was submitted to the MPO for a TIP project on 4-27-2018.</p> | X |

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| COMMISSION ASSIGNMENTS | | Update |
|------------------------|---|----------|
| 6.32 | <p>4-24-18 Commission requested TM contact COPB CM to ask about the status of repairing the Terra Mar Bridge.</p> <div style="display: flex; justify-content: center; align-items: center;">  </div> <p>4-30-18 email sent to COPB CM and we are waiting for a response from the COPB City Engineer John Sfiropoulos. 4-30-18 Copies of the March 2017 bridge report emailed to Commission.</p> <p>5-22-18 We received the March 28, 2018 bridge inspection report on Friday, May 11th and sent copies to the Commission, City of Pompano Beach and the Terra Mar Neighborhood Association. Since the bridge was discussed at the April 24th Workshop, we have had several communications with Pompano Beach and they confirmed that the bridge is in Phase 1 of the City's GO Bond priorities and the City Engineer has spoken to the bridge inspection company. The report did answer a question at the workshop if the bridge needed a weight limit. On Page 4, the report states "Our inspection did not reveal significant deterioration to suggest the need for a new load rating analysis." We are working with Pompano Beach to finalize an interlocal agreement (ILA), which will be scheduled for Commission action. The ILA will set out that Pompano Beach will design and manage the project and the cost sharing formula.</p> <p>6-20-18: We are reviewing a proposed Interlocal Agreement from the City of Pompano .</p> | X |
| 6.33 | <p>4-24-18 Commissioner Oldaker requested an agenda item to revise the appointment process for a vacant board position so the first alternate fills the vacant position, the second alternate replaces the first and the new individual is appointed as the second alternate.</p> | Complete |
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1. Sustainability/Resiliency/Environment, 2. Parking & Transportation, 3. Preserve the LBTS Way of Life, 4. Infrastructure Improvements, 5. Economic Development

| FY18 Budgeted Projects & Staff Projects | | Update |
|---|---|----------|
| 1. | Purchase of security cameras for Town parking lots. Commission approved purchase at the 2-27-18 meeting. | Complete |
| 2. | Evaluate switching from the quarterly Town Topics written format to an e-newsletter. FY18 (Steve D'Oliveira) | |
| 3. | Evaluate relocating the turn lane at the foot of the Intracoastal Bridge to the east. TBD (Town Engineer) See 6.31 | |
| 4. | Evaluate hardening off-site warehouse for use after a hurricane. FY18 (Don Prince) | |
| 5. | Evaluate the feasibility of offering beach concessions. (Sharon Ragoonan) | |
| 6. | Town Staff and FPL will survey all power lines in Town to ensure that there is no vegetation interference with lines. (Don Prince & Code) | |
| 7. | Recruitment of a Municipal Services Director 6-20-18. Ads were placed last week. | X |
| 8. | | |
| 9. | | |